

Reading and interpreting Word Documents with KeySoft 9.1

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Agenda:

- History
- KeySoft 9.1 changes
- The here and now
- Interpreting new symbols
- Changing modes
- Wrap up



In The Past

- Importing Microsoft Word files was inconsistent
- Many work arounds had to be in place to convert Microsoft word files to other formats
- Once a file was imported successfully, often times formatting was lost or modified
- Certain elements of word docs such as tables or links could never be imported



Changes in KeySoft 9.1

- Microsoft word documents .Doc will open successfully in the Apex's word processor
- Formatting is retained when importing or exporting word documents
- Tables, links and other advanced elements are also translated when importing a word document into the Apex's word processor

The Here and Now

- Receive Word doc email attachments and be confident that they will be able to be opened on the BrailleNote
- Navigate tables of data successfully using the word processor's new table reading mode
- Successfully navigate to websites or start emails using embedded links
- View documents the way the author meant them to be viewed (Maintain formatting)

New Formatting symbols

Some of the new formatting symbols that will appear in word documents are related to bullets, font changes or tables.

- Bullets are indicated with dots 16, followed by dots 35 twice
- Table Rows are indicated by \$TR followed by a number
- Table Cells are represented by \$TC followed by a cell number

Changing Modes

- KeySoft 9.1 allows for simple navigation of tables
- When a table has been reached, press space plus M repeatedly to change review mode until you find Table reading mode.
- Move down a row (space Plus 56)
- Move Up a Row (Space plus 23)
- Move right a column (Space plus dot 4)
- Move left a column (Space plus dot 1)
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Linking

- If a word document has links to web sites these can now be functional with Apex
- Press router key on Braille display to activate link and you will be placed immediately in the web browser
- Press Braille display router key on an email address and KeySoft will place you in a new email message to that address.
- Similar to functionality of MS Word.

Contact Us

For more information, please do not hesitate to contact us:

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